

Cancellation and Refund Policy:

- **Cancellation by Client:**
 - Clients may cancel services by providing written notice to Future Vision.
 - Cancellations made at least **15 days** prior to the scheduled start date are eligible for a full refund.
 - Cancellations made within 05 days or less of the scheduled start date may incur a cancellation fee equivalent to **30%** of the total quoted amount or amount/time spent by future vision, whichever is greater.
 - Failure to provide sufficient notice or non-appearance without notice will result in forfeiture of the total quoted amount.

- **Cancellation by Future Vision:**
 - Future Vision reserves the right to cancel or reschedule services due to unforeseen circumstances, including but not limited to, instructor unavailability, insufficient enrollment, or force majeure events.
 - Every effort will be made to reschedule the service at a mutually agreeable time.
 - If rescheduling is not possible, a full refund will be issued.

- **Refund Processing:**
 - Refunds will be processed within [number] business days of the cancellation notice.
 - Refunds will be issued using the same method of payment used for the original transaction, unless otherwise agreed upon.

Declaration: I hereby declare that the information provided above is accurate and true to the best of my knowledge. I understand that any false or misleading information provided may result in cancellation of my registration.

Signature of Learner: _____

Date of Signature: _____

Institute Acknowledgement: I, [Institute Name], hereby acknowledge receipt of the registration form and confirm that the learner has been registered for the specified course.

Signature of Institute Representative: _____

Date of Signature: _____

Registration Number: [Assign a unique registration number]

Note:

1. The learner registration form should be completed and submitted to the GreenPower Training Institute in person or via email at registration@gptinstitute.co

2. The institute will review and verify the information provided and update the registration details in their records.
3. The learner will receive a confirmation email once their registration is complete.
4. The institute will issue a unique registration number to each learner, which should be used for all future correspondence.